

## HONOLULU CITY COUNCIL NOTICE OF AND REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS

**Chief Procurement Officer** 1. TO:

2.FROM: City Council, Council Administrative Support Services			
Department/Division/Agency Pursuant to §103D-102(b)(4), HRS, and Chapter 3-120, HAR, the Department requests a procurement exemption to purchase the following:			
3. Description of goods, services or construction:			
This exemption will enable the Council to continue with its telecasting of its meetings and has of January 2010.	nearings on a public access channel		
4. Name of Vendor: Access Service Corporation	5. Price:		
Address: 1164 Bishop Street, #124-295; Honolulu, Hawaii 96813	\$44,630.01		
6. Term of Contract: From: 01/11/2010 To: 03/15/2010	7. Prior Exemption Ref. No.		
8. Explanation describing how procurement by competitive means is either not practicable nor advantageous to the City:			
The term of this exemption is intended to cover the time needed for another procurement p			
9. Details of the process or procedures to be followed in selecting the vendor to ensure man as practicable:	kimum fair and open competition		
The Council will continue to receive services from the current vendor as the interim provider of telecasting services so as not to disrupt the telecasting of Council meetings for public viewing. However, the period will be short and abbreviated, only to cover the period of the new solicitations process. For future solicitations, advertising will be used to solicit interested offerors.			
10. A description of the agency's internal controls and approval requirements for the exemp	oted procurement:		
Drafting of this form's contents was done by Council Administrative Support Services with a legal review by Corporation Counsel. Council Chair (Legislative CPO)'s authorization to proceed will be obtained prior to posting. After the required posting period, the original CCL-07 form will be submitted to the Council Chair for review and approval.			

## REQUEST FOR EXEMPTION FROM CHAPTER 103D, HRS (Cont.)

12. A list of agency person	nel, by position, who will be involved in the approval pro	ocess and administration of the contract:
Name	Position	Involvement in Process
Todd K. Apo	Council Chair (CCL)	Approval Administration
Nicole Chapman	Deputy Corporation Counsel (COR)	Approval Administration
Clayton Wong	Fiscal Officer	☐ Approval ☒ Administration
		Approval Administration
		Approval Administration
		Approval Administration
13. Direct inquiries to:	Department: City Council Contact Name: Clayton Wong Phone Number: (808) 768-5084 Fax Number: (808) 768-5011	
Agenc	y shall ensure adherence to applicable administrative and	statutory requirements
To the best of my knowledge I certify that the information provided above is true, correct, and that there is no conflict of interest related to this procurement.  December 24 2009  Department Head  Date		
Department Head		Date
Department ricad		Date
Shall production that	Reserved for CCL Use Only	
	fficer is in the process of reviewing this request for exemple to issue an exemption from Chapter 103D, HRS, wo losted date to:  Chief Procurement Officer  Honolulu City Council  530 South King Street, Room 202  Honolulu, Hawaii 96813	
Chief Procurement Office	r's comments:	X.2 X.120 XX.20
	7.6	
APPROVED DISAPPROVED NO ACTION REQUIRED		
	Chief Procurement Office	er Date

CCL-07 (Rev. 12/21/2009) [Equivalent to SPO-07]